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## LITTLE ROUGE PUBLIC SCHOOL

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October 30, 2017

### **Interview/Student-Led Conferencing - November 23rd and 24th**

Little Rouge P.S. is happy to announce that we will be using an online process to manage our Interview/Student-Led Conferencing scheduling.

Edsby is an intuitive, cloud-based platform that will allow families to easily reserve times to meet with their child's teachers. Families will need to create an account in Edsby in order to reserve appointments.

Families will need to create an Edsby account to access the online appointment scheduler for their child's teachers for Parents' Night. **Only families who create an Edsby account prior to the schedule being opened on November 10th will have access.**

For help signing up for Parent-Teacher interviews, please visit <http://bit.ly/edsbyparents>.

You will receive an email from the York Region District School Board on November 3rd with instructions on how to create an Edsby account. Please check your junk mail folder to ensure you do not miss this opportunity.

#### **Important Timelines:**

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|----------------------|---|
| • November 3rd       | Email to parents and/or guardians to create Edsby accounts  |
| • November 10th      | Parents' Interview/Conferencing schedule is opened for booking, an invitation to book appointments will be sent to your email inbox |
| • November 22nd      | Interim Report Cards sent home  |
| • November 23rd/24th | Interview/Conference Times  |

Sincerely,

Jeff Demacio  
Interim Principal

Wally Robinson  
Supporting Administrator